

# Turn to Teaching

## Internship Program

# Frequently asked questions

This document outlines the frequently asked questions (FAQ) for the 2024 intake of the Turn to Teaching Internship Program (TTT Program) and is subject to change each iteration of the TTT program at the department's discretion.

If after reviewing this document your question isn't answered, please contact the Turn to Teaching Project Team at [TurntoTeaching@qed.qld.gov.au](mailto:TurntoTeaching@qed.qld.gov.au).

Further information about the TTT Program is available [here](#). Information about becoming a teacher with the department is available on the [Teach Queensland Website](#)

## Course Information

### Which Higher Education Institutions (HEI) are participating in the 2024 intake of the TTT Program?

**Griffith University:**

[Master of Primary Teaching](#)

[Master of Secondary Teaching](#)

**University of Southern Queensland:**

[Master of Learning and Teaching \(Primary\)](#)

[Master of Learning and Teaching \(Secondary\)](#)

**Queensland University of Technology:**

[Master of Teaching \(Primary\)](#)

[Master of Teaching \(Secondary\)](#)

**University of Sunshine Coast:**

[Master of Teaching \(Secondary\)](#)

**Southern Cross University:**

[Master of Teaching \(Primary\)](#)

[Master of Teaching \(Secondary\)](#)

**Australian Catholic University:**

[Master of Teaching \(Secondary\)](#)

### When should I enrol in the Initial Teacher Education (ITE) program?

Applicants should enrol at the time of application for the TTT Program.

### How do I enrol in the Initial Teacher Education (ITE) program?

To enrol in an ITE Program with Griffith University, Queensland University of Technology (QUT) or University of Sunshine Coast (USC) please apply through Queensland Tertiary Admissions Centre (QTAC).

To enrol with Southern Cross University (SCU), University of Southern Queensland (USQ) or Australian Catholic University (ACU) please [apply directly to the university](#).



## **How will I know if I will be accepted into the ITE program?**

An offer of placement will be sent from the Higher Education Institution (HEI). Please contact the HEI provider for enquiries. Proof of acceptance of this offer will need to be provided to the TTT Project Team.

## **If I am accepted into the ITE program, what teaching areas can/should I enrol in?**

You can only enrol in the teaching areas that align with your undergraduate degree. For example, a Bachelor of Biomedical Science equates to teaching areas of Biology and Chemistry. Please note, the TTT Program targets participants who are eligible to teach in high-demand subjects and/or locations. Please discuss your eligibility for subject specialisations with our partnering HEIs.

## **Do I need to complete the ITE Program on campus or can I complete the ITE program online?**

The department does not have a preference as to how you complete your ITE program as long as the TTT/HEI Program map is followed (including full time study in the scholarship year), all requirements of the program are met, and you graduate at the end of the two-year period.

## **Who will pay for my course fees?**

You will be responsible for payment of any course fees, including tuition. Information regarding assistance with course fees is available on the HEI website.

## **I want to study at a HEI that is not partnering with the department for the TTT Program. Do I have to study at a HEI the department chooses?**

To be eligible for the TTT Program you must be enrolled in an eligible postgraduate ITE program at one of the HEIs participating in the TTT Program

## **I have already started an ITE program. Am I eligible to apply?**

Applicants who have commenced an ITE Program and are not eligible for any recognised prior learning from partnering HEIs (usually commenced ITE program 10+ years prior) are eligible to apply.

Applicants who have completed a maximum of 2 courses, subjects or units only (maximum 24CP) of an ITE Program like Master of Teaching with a partnering HEI, and are eligible to continue enrolment or re-enrol for commencement in semester or trimester 1 2024 at a partnering HEI are eligible to apply. Your academic transcript must be included in your application.

## **I require a reasonable adjustment to support access to the ITE program. How will this be provided?**

It is recommended that at the time you apply for enrolment in the ITE Program, you contact the HEI to discuss what student supports are in place.

## **I have a degree from a non-English speaking country. Can I apply?**

Yes, you may apply to the TTT Program. However, you will need to contact the HEI to confirm your eligibility to enrol. You may be required to complete an International English Language Testing System (IELTS) test or complete an English Bridging Course to be eligible for enrolment in an ITE Program. The HEI will be able to assist you.

**What if I'm not eligible for enrolment in an ITE program due to my undergraduate degree being insufficient?**

Contact the ITE provider to discuss any additional requirements. A bridging course may bring your undergraduate degree up to a sufficient standard to be accepted into the HEI.

**Do I complete a Teaching Performance Assessment (TPA) in the final year of my ITE program?**

Yes, you are required to complete all ITE program requirements including a TPA. Please contact your HEI for further information.

**Do I have to successfully complete Literacy and Numeracy Test for Initial Teacher Education (LANTITE)?**

Yes, you are required to complete all ITE program requirements including LANTITE. Please see your HEI for further information.

**What are the dates of the ITE program offerings?**

Please refer to the partnering HEI's relevant ITE program site for information.

**Can I commence mid-year?**

No, the TTT Program is only accepting applications from people intending to commence at the start of 2024.

**Do I have to enrol full-time?**

Yes, the TTT Program is only accepting full-time applications with the intention to commence in 2024 and graduate by the end of 2025. You must follow the TTT/HEI Program map

## **Year 1 – Scholarship Year**

**Will I need to complete Professional Experience (PEX) placements in the first year?**

Yes, you will need to complete PEX as per the requirements of your enrolled ITE program. See the relevant ITE program for dates and duration of PEX.

**Where will I be placed for my PEX during my first year of study?**

Placements for PEX in your first year of study will be arranged by the HEI.

**Am I eligible for any other financial support to help me with PEX?**

The PEX in your first year of study will be unpaid.

**How is the scholarship paid?**

The \$20,000 (pre-tax) scholarship will be paid in four lump sum instalments of \$5,000 (pre-tax) across the year.

## Year 2 – Internship Year

### **Where will I be placed during the internship?**

During your scholarship year, you will be asked to provide your location preferences and any other information you wish the department to take into consideration when deciding your internship location. Your internship location will take this information, together with the needs of the department at the time, into consideration when matching you with your internship location.

### **Will I be required to move? If yes, is teacher accommodation available? Can my family come with me? Will it be the same school in which I will complete my minimum service period when I graduate my ITE program?**

If you are required to relocate, your family will be able to relocate with you. Unfortunately, teacher accommodation cannot be guaranteed. Accommodation can be discussed with your Regional Human Resources team once a location has been determined. If you relocate for your internship, the department will endeavour to place you in the same school for both your internship and your minimum service period once you graduate from your ITE program, however this cannot be guaranteed.

### **What will the expectations and workload be?**

You will commence employment as an intern “teaching” at a 0.5FTE in 2025 (25 hours per fortnight). HEIs have confirmed that their programs are designed to be flexible which will allow interns to complete their study while also working in their internship positions with the department.

### **How will the teaching load be structured across the academic year?**

The half teaching load will be for the whole of the academic year. Interns will be timetabled for 25 hours a fortnight at their internship school.

## Eligibility

### **I can't commence study in 2024, can I apply in 2025?**

The TTT Program is currently planning for its final intake in 2024. However, please keep an eye on our [Teach QLD website](#) for information about potential future cohorts, later in 2024.

### **If I'm unsuccessful in 2024, can I apply again in 2025?**

The TTT Program is currently planning for its final intake in 2024. However, please keep an eye on our [Teach QLD website](#) for information about potential future cohorts, later in 2024.

### **I wish to specialise in a subject area not listed as 'in-demand', can I apply for the program?**

You are eligible to apply, however applicants who specialise in demand subject areas and are willing to work in priority locations will be prioritised.

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Internship Program

## **I have a Bachelor degree in a subject area not listed as 'in-demand', can I apply for the program?**

You are eligible to apply, however applicants who specialise in in-demand subject areas and are willing to work in priority locations will be prioritised.

## **Application process**

### **How do I apply for the program?**

Applications will open via SmartJobs on 1 August 2023. Further information can be found on our [webpage](#).

### **What documents do I need to provide?**

Resume, referee information, copy of undergraduate degree(s), copy of Birth Certificate, evidence of Australian Citizenship/Permanent Residency.

### **Do the documents need to be certified by a Justice of the Peace (JP)?**

No, however certified copies of relevant documents are preferred.

## **Scholarship**

### **What can I spend the \$20,000 on? Do I need to keep receipts?**

The \$20,000 (pre-tax) scholarship payment is provided to reduce the financial impacts of undertaking a career change. There are no requirements on how you spend the funds and you do not need to keep receipts for departmental purposes.

### **How will I receive the scholarship payment?**

Payments will be made in four lump sum instalments (March, June, August, November) and will be paid directly to your nominated bank account.

### **Is the scholarship payment taxed?**

Yes, each lump sum payment is taxed in accordance with Australian Taxation Office tax rates, and will impact the take home pay for the fortnight in which it is paid (this may include additional contributions to tax e.g., HECs/HELP).

## **Permanent Appointment**

### **Where will I teach when I graduate my ITE program?**

During your internship year, you will be asked to provide your location preferences and any other information you wish the department to take into consideration when deciding your permanent appointment location. Your permanent appointment location will take this information, together with the needs of the department at the time, into consideration when matching you with your permanent appointment location.

## What are the priority subject areas?

Priority subject areas include the secondary subjects of English, Mathematics, Science, Technologies, Languages and teaching in an in-demand subject area within a Special Education setting.

## Where are the priority locations?

Priority locations means Queensland State Schools in Local Government Areas **other** than Brisbane City Council, Gold Coast City Council, Noosa Shire Council, and Sunshine Coast City Council.

## Salary

### What will I be paid during the internship?

Interns will be paid at Band 1, Step 1 of the salary scale, which from 1 July 2024 will be:  
Band 1 Step 1 (B2101) \$2,842.00 per fortnight - \$74,146 per annum

**Please Note:** Amounts provided above are Gross amounts (before tax) and do not include Superannuation. These amounts are subject to change in line with annual enterprise bargaining increases

### Will I receive the same conditions as a state school teacher? I.e., accrual of leave

Yes, as an intern you will be employed on a temporary contract and you will accrue leave entitlements (sick leave, long service leave) and will be entitled to payment across vacation periods during your internship.

## Scholarship conditions

### When does my TTT Program minimum service period commitment start?

The TTT Program minimum service period commences from the beginning of your internship placement.

### If I complete my internship and commence employment in the same school, does that count as one year of service?

Your internship year will count towards the TTT Program minimum service period, regardless of where it is undertaken.

### Is there a requirement to work full-time upon completion of the internship?

At the completion of the internship, participants are required to complete a TTT Program minimum period of service with the department, however it is not specified that it is required to be a full-time position.

### What happens if I don't meet the TTT Program minimum service period commitment? Do I have to repay the funds?

If you are unable to complete the full TTT Program minimum service period, you may be required to pay part or all of the scholarship funds. The department will assess these on a case-by-case basis, exercising discretion for applicants who are unable to complete the full TTT Program minimum service commitment due to compassionate or extenuating circumstances.

## **What happens if I complete the internship and realise teaching is not for me? Do I have to repay the funds?**

You may be required to repay the full amount of the scholarship funds. The department will assess circumstances on a case-by-case basis, exercising discretion for applicants who are unable to complete the full TTT Program minimum service commitment due to compassionate or extenuating circumstances.

## **General**

### **What are the benefits of teaching in a priority location?**

There are [many benefits](#) to teaching in a priority location, including:

- Immerse yourself and become a valued member of the community.
- Subsidised housing may be available in many rural and remote locations, subject to location and availability.
- Access to learning and professional development programs.
- Financial allowances may be available:
  - [Locality Allowance](#)
  - [Recognition of Rural and Remote Service \(RoRRS\) Scheme](#)