

## Turn to **Teaching**Internship Program

## **Frequently Asked Questions**

This document outlines the frequently asked questions (FAQs) for the 2025 intake of the <u>Turn to Teaching Internship Program</u> (TTT Program) and is subject to change at the department's discretion.

If, after reviewing this FAQ document your question isn't answered, please contact the Turn to Teaching Program Team by email at <a href="mailto:TurntoTeaching@qed.qld.gov.au">TurntoTeaching@qed.qld.gov.au</a>.

Information about becoming a teacher with the department is available on the <u>Teach Queensland</u> website.

## **Course Information**

## 1. Which universities are participating in the 2025 intake of the TTT Program?

The 2025 partnering universities for Turn to Teaching Program are:

Partnering University	Course Link
Australian Catholic University	Master of Teaching (Secondary)
Griffith University	Master of Primary Teaching
	Master of Secondary Teaching
Queensland University of Technology	Master of Teaching (Primary)
	Master of Teaching (Secondary)
Southern Cross University	Master of Teaching (Primary)
	Master of Teaching (Secondary)
University of Sunshine Coast	Master of Teaching (Secondary)
University of Southern Queensland	Master of Learning and Teaching (Primary)
	Master of Learning and Teaching (Secondary)
University of Queensland	Master of Teaching (Primary)
	Master of Teaching (Secondary)

### 2. When should I enrol in the Initial Teacher Education (ITE) program?

When you apply for the TTT Program, you should also apply to enrol in a relevant ITE program, at one of the TTT Program partner universities.

## 3. How do I enrol in the Initial Teacher Education (ITE) program?

To enrol in an ITE Program with Griffith University, Queensland University of Technology (QUT), University of Sunshine Coast (USC) or University of Queensland please apply through Queensland Tertiary Admissions Centre (QTAC).

To enrol with the University of Southern Queensland (USQ), Australian Catholic University (ACU) or Southern Cross University (SCU) please apply directly with the university.





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#### 4. How will I know if I will be accepted into the ITE program?

An offer of placement will be sent from the university. Please contact the university for enquiries. Proof of acceptance of this offer will need to be provided to the TTT Program Team.

## 5. If I am accepted into the ITE program, what teaching areas can/should I enrol in?

You can only enrol in the teaching areas that align with your undergraduate degree (e.g. Bachelor of Biomedical Science equates to the teaching areas of Biology and Chemistry). Please note, the TTT Program targets participants who are eligible to teach in an in demand subject area including the secondary subjects of English, Mathematics, Science, Technologies or, teaching in an indemand subject area within a Special Education setting. <sup>1</sup>

## 6. Do I need to complete the ITE Program on-campus or can I complete the ITE program online?

The department does not have a preference as to how you complete your ITE program, as long as the TTT/University Program Map is followed (including full-time study in the scholarship year), all requirements of the program are met, and you graduate at the end of the two-year period.

## 7. Who will pay for my course fees?

You will be responsible for payment of any course fees (including tuition). Information regarding assistance with course fees is available on the university website.

## 8. I want to study at a university that is not partnering with the department for the TTT Program. Do I have to study at a partnering university the department chooses?

To be eligible for the TTT Program you must be enrolled in an eligible postgraduate ITE program at one of the HEIs participating in the TTT Program

#### 9. I have already started an ITE program. Does this disqualify me from being eligible?

We welcome applications from individuals that have previously commenced, but not completed, an ITE program as follows:

- individuals who have commenced an ITE program and are not eligible for recognition of prior learning from a partnering university (usually commenced ITE program 10+ years prior)
- individuals who have recently completed a maximum of 2 courses of a Master of Teaching program with a partnering university, and are eligible to continue enrolment or qualify for re-enrol for commencement in Semester/Trimester 1 2025 (please note that current academic transcript must be included in your application).

## 10. I require a reasonable adjustment to support access to the ITE program. How will this be provided?

It is recommended that at the time you apply for enrolment in the ITE Program, you contact the university to discuss what student supports are in place.

<sup>&</sup>lt;sup>1</sup> Specialisation in other subject areas not listed above such as primary or other secondary subjects can apply, however, preference will be given to the priority subjects noted above





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## 11. I have a degree from a non-English speaking country. Can I apply?

Yes, you may apply to the TTT Program. However, you will need to contact the university to confirm your eligibility to enrol. You may be required to complete an International English Language Testing System (IELTS) test or English Bridging Course to be eligible for enrolment in an ITE Program. The university will be able to assist you.

## 12. What if I'm not eligible for enrolment in an ITE program due to my undergraduate degree being insufficient?

Contact the ITE provider to discuss any additional requirements. A bridging course may bring your undergraduate degree up to a sufficient standard to be accepted into the university.

## 13. Do I complete a Teaching Performance Assessment (TPA) in the final-year of my ITE program?

Yes, you are required to complete all ITE program requirements, including a TPA. Please contact your university for further information.

### 14. What are the dates of the ITE program offerings?

Please refer to the partnering universities relevant ITE program site for information.

## 15. Do I have to successfully complete Literacy and Numeracy Test for Initial Teacher Education (LANTITE)?

Yes, you are required to complete all ITE program requirements, including LANTITE. Please refer to your university for further information.

#### 16. Can I commence mid-year?

No, the TTT Program is only accepting applications with the intent to commence at the start of 2025.

### 17. Do I have to enrol full-time?

Yes, the TTT Program is only accepting full-time applications with the intent to commence in 2025 and graduate by the end of 2026. You must follow the TTT/University Program Map.

## Year 1 - Scholarship Year

## 18. Will I need to complete Professional Experience (PEx) placements in the first year?

Yes, you will need to complete PEx as per the requirements of your enrolled ITE program. Please refer to the relevant ITE program for their PEx dates and durations.

## 19. Where will I be placed for my PEx during my first year of study?

Placements for PEx in your first year of study will be arranged by the university.

### 20. Am I eligible for any other financial support to help me with PEx?

The PEx in your first year of study will be unpaid.





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#### 21. How is the scholarship paid?

The \$20,000 (pre-tax) scholarship will be paid in four lump sum installments of <sup>2</sup>\$5,000 (pre-tax) across the year.

## 22. Can I continue to work in my first year of study?

There is no restriction on working in the first year, however the ITE course is full-time and may require up to 40 hours a week to successfully complete the coursework.

## Year 2 - Internship Year

#### 23. Where will I be placed during the internship?

The Turn to Teaching Program has a commitment to place interns in schools in priority regions. During your scholarship year, you will have the opportunity to submit location preferences and reasons for consideration. Applicants who are able to complete their internship and commit to a permanent teaching position upon completion of the TTT program for two to three years in a priority region, will be prioritised during the selection process.

# 24. Will I be required to move? If yes, is teacher accommodation available? Can my family come with me? Will it be the same school in which I will complete my minimum service period when I graduate my ITE program?

When relocating, your family will be able to relocate with you. Unfortunately, teacher accommodation cannot be guaranteed. Accommodation can be discussed with your Regional Human Resources team once a location has been determined. In the event that you relocate for your internship, the department will endeavor to place you in the same school for both your internship and your minimum service period once you graduate from your ITE program, however this cannot be guaranteed.

#### 25. What will the expectations and workload be?

You will commence employment as an intern "teaching" at a 0.5FTE or 50% teaching load in 2026 (25 hours per fortnight). The universities have confirmed their programs are designed to be flexible, which will allow interns to complete their study while also working in their internship positions with the department.

#### 26. How will the teaching load be structured across the academic year?

The 50% teaching load will be for the whole of the academic year. Interns will be timetabled for 25 hours a fortnight at their internship school.

## **Eligibility**

#### 27. I can't commence study in 2025, can I apply in 2026?

An additional intake of the TTT Program will be offered in 2026. Please register your interest to

<sup>&</sup>lt;sup>2</sup> All payments are taxed as they are earned (i.e. taxed on lump sum of \$5000) and will impact the take home pay in the fortnight which it is paid (this includes additional contributions to tax e.g. HECS/HELP). It is recommended that recipients obtain financial advice from a financial advisor, Centrelink and/or the Australian Taxation Office for any implications this may have on current and future earnings/taxable income/benefits received.





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join our mailing list and you will be contacted when applications open for the relevant cohort.

### 28. If I'm unsuccessful in 2024, can I apply again in 2025?

Yes, as long as you still meet the eligibility requirements by the time applications open, you can apply again in 2025.

## 29. I wish to specialise in a subject area not listed as 'in-demand', can I apply for the program?

You are welcome to apply, however applicants who specialise in in-demand subject areas will be prioritised.

## 30. I have a Bachelor degree in a subject area not listed as 'in-demand', can I apply for the program?

You are welcome to apply, however applicants who specialise in in-demand subject areas will be prioritised.

## **Application process**

### 31. How do I apply for the program?

Applications will open via SmartJobs on 26 August 2024. Further information can be found on our webpage <a href="https://teach.qld.gov.au/scholarships-and-grants/turn-to-teaching-internship-program">https://teach.qld.gov.au/scholarships-and-grants/turn-to-teaching-internship-program</a>.

#### 32. What documents do I need to provide?

Resume, maximum 2-page response to selection criteria, referee contact information, copy of undergraduate degree(s), evidence of date of birth<sup>3</sup>, evidence of Australian Citizenship/Permanent Residency<sup>4</sup>.

## 33. Do the documents need to be certified by a JP?

No, however certified copies of relevant documents are preferred.

## **Scholarship**

## 34. What can I spend the \$20,000 on? Do I need to keep receipts?

The \$20,000 (pre-tax) scholarship payment is provided to reduce the financial impacts of undertaking a career change. There are no requirements on how you spend the funds, and you do not need to keep receipts for departmental purposes.

## 35. How will I receive the scholarship payment?

Payments will be made in four lump sum instalments (March, June, August, November) and will be paid directly to your nominated bank account.



<sup>&</sup>lt;sup>3</sup> Copy of birth certificate, passport or driver license

<sup>4</sup> Copy of residency visa/permit, citizenship certificate, birth certificate, passport or driver license



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### 36. Is the scholarship payment taxed?

Yes, each lump sum payment is taxed in accordance with Australian Taxation Office tax rates, and will impact the take home pay for the fortnight in which it is paid (this may include additional contributions to tax e.g. HECs/HELP). Please seek financial advice.

## **Permanent Appointment**

#### 37. Where will I teach when I graduate my ITE program?

The Turn to Teaching Program has a commitment to place interns in schools in priority regions. During your internship year you will have the opportunity to submit location preferences and information/reasons for consideration by the department.

### 38. What are the in-demand subject areas?

In demand subject areas include the secondary subjects of English, Mathematics, Science, Technologies, and teaching in an in-demand subject area within a Special Education setting.

#### 39. Where are the priority regions?

Priority regions include Central Queensland, Darling Downs-South West, Far North Queensland or North Queensland.

## Salary

### 40. What will I be paid during the internship?

Interns will be paid at Band 1, Step 1 of the salary scale:

Band 1 Step 1 (B2101) \$2,842.00 per fortnight - \$74,146 per annum

<u>Please note</u>: Amounts provided above are Gross amounts (before tax) and do not include Superannuation. These amounts are subject to change in line with annual enterprise bargaining increases.

## 41. Will I receive the same conditions as a state school teacher? I.e., accrual of leave

Yes, as an intern you will be employed on a temporary contract and you will accrue leave entitlements (sick leave, long service leave) and be entitled to payment across vacation periods during your internship.

## **Scholarship conditions**

#### 42. When does my TTT Program minimum service period commitment start?

The TTT Program minimum service period commences from the beginning of your internship placement.

43. If I complete my internship and commence employment in the same school, does that count as one year of service?





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Your internship year will count towards the TTT Program minimum service period, regardless of where it is undertaken.

#### 44. Is there a requirement to work full-time upon completion of the internship?

At the completion of the TTT program internship, participants are required to complete a minimum period of service with the department, however it is not specified that it is required to be a full-time position.

## 45. What happens if I don't meet the TTT Program minimum service period commitment? Do I have to repay the funds?

If you are unable to complete the full TTT Program minimum service period, you may be required to pay part, or all, of the scholarship funds. The department will assess this on a case-by-case basis, exercising discretion for applicants who are unable to complete the full TTT Program minimum service commitment due to compassionate or extenuating circumstances.

## 46. What happens if I complete the internship and realise teaching is not for me? Do I have to repay the funds?

You may be required to repay the full amount of the scholarship funds. The department will assess circumstances on a case-by-case basis, exercising discretion for applicants who are unable to complete the full TTT Program minimum service commitment due to compassionate or extenuating circumstances.

## **General**

#### 47. What are the benefits of teaching in a priority region?

There are many benefits to teaching in a priority region:

- Immerse yourself and become a valued member of the community
- Subsided housing <u>may</u> be available in rural and remote locations (subject to location and availability)
- Access Education Futures Institute (EFI) Regional Offices
- Financial allowances may be available:
  - Locality Allowance
  - o Recognition of Rural and Remote Service (RoRRS) Scheme

### 48. How do I find out about what it's like to work for the department?

The department will invite a range of speakers to attend the community of practice events to share their experiences of working with the department, across a range of topics. The department's Working With Us page, includes up-to-date information about teaching in Queensland state schools, salary and benefits, induction, inclusion and diversity, and professional development.

## Withdrawal from the TTT Program

49. If there are circumstances where I have to withdraw and terminate my contract, how do I communicate that? What is the consequence for the termination such as paying the funds back?

If you are unable to continue with the TTT Program and need to terminate the contract, you





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should email the Turn to Teaching Team on <a href="mailto:turntoteaching@qed.qld.gov.au">turntoteaching@qed.qld.gov.au</a> as early as possible. There will be a conversation between you and the TTT Program Team (and the university where relevant) to understand the situation and your circumstances preventing you from completing the TTT Program.

You may be required to repay the scholarship money, or part thereof. This will be based on individual circumstances. The TTT Program Team will consider extenuating circumstances.

50. If I am unable to continue in the TTT Program and have worked as a TTT intern in a school, there will be a requirement to pay back the salary paid?

During the internship, you are paid a salary for teaching a 50% or 0.5FTE load, so this will not be requested to be repaid.